



EXPRESSION OF INTEREST WORK INTERGRATED LEARNING 2015 - 2016

The Health and Welfare Sector Education and Training Authority ("HWSETA") invites all registered public Universities and Universities of Technology to apply to participate in the Work Integrated Learning (WIL) Grant for 2015-2016.

All applicants must provide the following information:

- **Section A** - Details of University/University of Technology
- **Section B** - Breakdown of Beneficiaries
- **Section C** - Authorisation Form

Details of the Work Integrated learning (WIL) project

Work integrated learning experiences provide a bridge for the student between the academic present, and their professional future - an opportunity to apply and merge theoretical knowledge gained in academic studies to "real world" work place practical experiences, and to prepare the student for a career by providing an opportunity to develop relevant professional skills.

The Work Integrated Learning project will assist learners who are currently registered and studying through Universities and Universities of Technology, whose qualifications require a certain amount of time to be spent in the workplace in order to graduate with an opportunity of gaining the required experience at no cost to the employer.

A huge part of the Work Integrated Learning is the partnership between the Universities as the theoretical institution and the Workplace which will provide the on the job experience inline with the Universities curriculum hence this Expression of Interest is therefore calling on the Higher Education Institutions to apply.

The University or University of Technology needs to ensure the following;

- The learners recruited for the project are currently registered at the institution in the following qualifications;
 - **National Diploma in Biomedical Technology**
 - **National Diploma in Clinical Technology**
 - **National Diploma in Dental Technology and National Certificate in Dental Assisting**
 - **National Diploma in Somatology**
 - **Bachelor of Health Science in Medical Orthotics And Prosthetics**

- The University or University of Technology must place the learners with a recognised employer through which the learner will obtain the Work Experience inline with the qualifications requirements and note the following;
 - Students who are placed for WIL with employers remain students of the University while they are at the workplace since it is a pre-diploma or pre-degree requirement.
 - All employers must provide a safe work environment for the learners.
 - All students must have insurance cover whilst placed for WIL. This will relate to personal accident cover as well as HIV (needle-stick and bodily fluids) cover in selected programmes.
 - The University must determine the contents of the WIL programmes (in consultation with employers and professional bodies like the Health Professions Council of South Africa [HSPCA], Engineering Council of South Africa [ECSA], etc.).
 - The assessment and certification of WIL is the responsibility of the University in collaboration with employers.
 - All students must be provided with workbooks which contain rubrics (a set of printed rules or instructions) and report templates as per the requirements of the qualification.
- Only Public University or University of Technology may make an application to the HWSETA

Breakdown of Funding Available

The table below indicates the total number of learners to be funded through this strategy across all provinces

Total Number of learner to be funded	Tuition fee per learner
110	R3,500 per month

Qualifying criteria:

- **All Universities or Universities of Technology** must be registered as Public Higher Education and Training institutions with the Department of Higher Education and Training
- **All Universities or Universities of Technology** must ensure that all applications are done inline with the requirements of the grant as indicated under details of the funding, and all the required attachments accompany the application.
- **All Universities or Universities of Technology** must ensure that the applications are made on or before the deadline
- **All Universities or Universities of Technology** must ensure that the applications are sent either by hand or couriered to the HWSETA head offices.

Please note the following employment equity targets which the SETA will consider when allocating the grant to qualifying organisations:

- **At least 5%** of learner must be persons with a disability
- At least **70 %** of all learners funded must be **Black**
- At least **60%** of all learners funded must be **Woman**
- At least **60%** of all learners must be from rural areas

Please Note:

The HWSETA reserves the right to withdraw the approval if:

- The information provided in the application form is not true and correct; or
- The University/ University of Technology does not adhere to any of the requirements laid down by the HWSETA

Please ensure that the following documents are attached to this application

- Prospectus of the institution to confirm that the qualification requires the learner to complete Work Integrated Learning.
- Valid Tax Clearance certificate.

The Approval Process

1. The HWSETA will only consider **fully completed** applications which have been submitted on or before **31st August 2015 by 16h00**. **No late applications will be considered.** A **fully completed** application means that Sections A, B and C of the application form must be completely filled in before being submitted.
2. Please ensure that **only pages 5, 6 and 7 of this Expression of Interest are submitted. (Sections A, B and C)**
3. The submission of an Expression of Interest Application does not mean that your application to participate in the WIL Project for 2015-2016 has been approved. All applicants will be informed in writing of the outcome of their application by **25th September 2015**.
4. The **Memorandum of Agreement** must be signed and submitted to the HWSETA by no later than **30th October 2015**. Please note that only Universities who receive a conditional approval letter from the HWSETA after making an application may submit this document.
5. The **Learner registration forms** must be signed and submitted to the HWSETA by no later than **15 December 2015**.
6. **Full Approval for the WIL grant** will only be granted and communicated once the signed MOA and learner Registration forms have been received and approved by the HWSETA.

7. Applications must be submitted either by hand or couriered to HWSETA physical offices, 17 Bradford Road, Bedfordview, 2007. **ONLY ORIGINAL HARD COPIES FULLY SIGNED WILL BE ACCEPTED. NO LATE, FAXED OR E-MAILED APPLICATION WILL BE ACCEPTED.** All applications must be addressed to:

CONTACT PERSON	TELEPHONE NO	POSTAL ADDRESS
Vuyelwa Mpumza	(011) 607-6951	17 Bradford Road, Bedfordview,2007

SECTION A: Details of the University or University of Technology

University or University of Technology Details

NAME OF UNIVERSITY OR UNIVERSITY OF TECHNOLOGY:		
LEVY NUMBER:		
BUSINESS ADDRESS (Physical)		
COMPANY REGISTRATION NO		
PROVINCE		Nearest Town:
MUNICIPALITY		
LOCATION	Urban:	Rural:
TEL:		FAX:
EMAIL ADDRESS:		

SECTION B: Breakdown of Beneficiaries

Qualification	AFRICAN		COLOURED		INDIAN		WHITE		TOTAL		Duration of the Work Integrated Learning as required by the Institution	No. of learners from rural areas
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		
National Diploma in Biomedical Technology												
National Diploma in Clinical Technology												
National Diploma in Somatology												
National Diploma in Dental Technology												
National Certificate in Dental Assisting												
Bachelor of Health Science in Medical Orthotics And Prosthetics												

SECTION C: Authorisation

We hereby confirm that the information supplied on this application form is true and correct.

Name and Surname of SDF: _____

Signature: _____

Date: _____

Name and Surname of organisation contact: _____

Designation in the organisation: _____

Contact details: _____

Telephone: _____

Mobile (Cell): _____

Signature: _____

Date: _____

Please note:

Section A, B and C must be **initialled** on each page.